



Ky projekt financohet nga Bashkimi Evropian



International Association for Solidarity (SHIS)

Project Title: “Promoting Human rights through inclusive education and empowerment of local civil society organizations” - EuropeAid/155863/DD/ACT/AL-3 Support to Civil Society Organization Capacities

Call for Expert: Team leader for a baseline survey on children’s rights

Reference: SHIS/TOR1TL/AUG18

Duration of Contract: 9 Months

Estimated Start date: 3 September 2018

1. Background

The International Association for Solidarity (SHIS) is an Albanian NGO founded in 1998 and officially recognized by Tirana’s Court of Justice through decision no. 2514 on 24th June, 1998. Its mission is to promote and implement development educational programs in harmony with local and national policies.

Under a tripartite consortium with *AVSI Foundation* as lead applicant and *Women in development Shkodër* as implementing partner, SHIS has currently embarked into the delivery of the project “Promoting Human rights through inclusive education and empowerment of local civil society organizations” financed by EU under the call for proposal: EuropeAid/155863/DD/ACT/AL-3 Support to Civil Society Organization Capacities



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This project aims to strengthening the role of the civil society in Albania as a driver of change for human rights protection. With e duration of 30 months, this project will be implemented in Shkodër, Pukë and Malësi e Madhe and its delivery shall entail two main pillars:

1. Promoting good models and practices for children rights protection among various stakeholders and,
2. supporting inclusive education and early childhood development on vulnerable and minority groups.

Recent assessments indicate that there is a high prevalence of violence and maltreatment in the homes, schools, and institutions in Albania. Studies also indicate that the use of violence against children is widely accepted and even deemed to have positive effects on a child's education and development.

During the first year it is foreseen the delivery of a **survey on the situation of violence and bullying among 12 compulsory schools in north Albania**. The aim of the study, will be to present a detailed picture of the extent, nature and causes of violence and abuse against children and to develop recommendations for action. This activity will create a baseline of the situation of violence and abuse against children in Albania, by sampling 12 elementary schools in the areas of Shkodra, Puka and Malesia e Madhe.

Hence, the Project is announcing a **Call for a Team Leader** for a team of experts to carry out a **Baseline Survey** on children's rights in Albania

2. Purpose of the assignment and scope of work

The Team Leader will have the overall responsibility of conducting the study, in close collaboration with the Coordinator of the project.



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Team Leader duties and responsibilities:

- **In close collaboration with the SHIS project coordinator the team leader will be Responsible for organizing the team toward reaching the project goal about this activity.**
- Will be responsible for the methodology to be used and to supervise the proposed instrument for gathering the information, by the other part of the team.
- Responsible for reviewing the legislative and policy frameworks applicable to violence in different settings
- Realizing the analysis of the data gathered, and supervising that all the team member to be focused on the main objective of the survey
- Will be the person responsible for delivering in time and in an excellent quality the survey.

3. Required Skills and Experience

- Have a university degree or the equivalent, with advanced education in survey, with a specific competency in the field of anthropology
- Have significant experience in undertaking human rights surveys (design the survey and deliver it)
- Minimum of 10 years of experience of working in a similar role the field of education and surveys
- Knowledge on survey methodology, tools and techniques
- Knowledge on the education system in Albania
- Relevant work experience in the areas of civil society and knowledge of human right issues and fundamental freedoms
- Demonstrable organizational, communication, analytical and interpersonal skills
- Knowledge of English language is preferred.



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- Excellent computer skills

4. Output/Deliverables

The following will be the expected deliverables

- Baseline study approach (sampling framework, data collection strategy and methodologies, tools, criteria etc).
- Work plan for the baseline study including data collection processes as well as a quality assurance plan setting out the systems and processes for assuring the quality of the research process and deliverable (piloting of research activities and tools; field work protocols and data verification; data cleaning and analysis).

Baseline final report after data collection, detailing the below:

- **Summarizing the methodology** of the study and specifying any limitations / complications and changes to the initial design. **Collect and analyse the data** resulting in a presentation of baseline values for all project indicators at all results levels (gender and age disaggregated). **Recommendations** for changes to the results framework of the project. **Proposed indicators** and monitoring methods for measuring impact and sustainability of interventions and collect and analyse baseline data related to this. **Conclusions and recommendations** to enhance the project success. **Baseline database** including all primary data collected (in excel or similar).

5. Duration of Assignment

The team leader will be engaged from September 2018 to May 2019 with daily fees payments.

6. Remuneration



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The payment will be discussed, during the signature of the contract with the successful candidate. SHIS will hold from the remuneration corresponding amount of tax at source in accordance with the Albanian legislation in force (15% of total gross amount for payment)

7. Application: Interested applicants should submit their application with clearly marked reference code SHIS/TOR1TL/AUG18 by e-mail to sekretaria@shisalbania.org by **August 10th 2018, at 16:30**. The application must include a cover letter to indicate the interest for this consultancy and a recent CV.

You can also apply by post, making sure that application is delivered as per above deadline.

Postal Address: Shoqata Internacionale për Solidaritetin (SHIS), Rr. Vace Zela, nr 19, Tiranë, Tel: 04 2263 209

8. Ethical standards and Intellectual Property

The experts Team should take all reasonable steps to ensure that the study is designed and conducted to respect and protect the children's rights and to ensure that the study is technically accurate and reliable, is conducted in a transparent and impartial manner. All products resulting from this study will be owned by SHIS. The experts involved will not be allowed, without prior authorization in writing, to present any of the analytical results as his or her own or to make use of the research results for private publication purposes.